UCLA Department of Information Studies

Preferred Thesis Timeline

Activity	Apr **Yr1**	May	Jun	Jul	Aug	Sep **Yr2**	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Talk to advisor or chosen faculty member about thesis ideas and possible committee members	X	X													
Approach other possible committee members to discuss topic and ask them to be on the thesis committee		X	X			X	X	X							
Frame research questions, develop a thesis outline and conduct preliminary literature review			X	X	X	X	X	X							
Attend Grad. Division meeting on thesis regulations and preparation information		X	X				X	X	X						
Give thesis nomination form to SAO (N.B. Methods course must first be completed).										X	X	X			
Convene entire committee to discuss and refine outline and research questions(s) (optional)							X	X	X						
Research and write thesis						X	X	X	X	X	X	X			
Provide committee chair with complete thesis draft. Revise based on any feedback; schedule presentation with committee members; book room for presentation												X	X		
Get final thesis draft to committee members (in paper or electronic form 2-4 weeks ahead of presentation date, per their individual preferences)													X	X	
Presentation of thesis (pick up signature form and bring it with you)														X	
Revise thesis as specified (if at all) by the committee. You may be asked to submit it to committee members for a final review before filing														X	
File thesis by the campus filing date (early June)															X